

CAC Meeting Minutes

MULTNOMAH COUNTY ANIMAL SERVICES COMMUNITY ADVISORY COMMITTEE COMMITTEE MEETING

Attendees: Paige Espana, Susan Getty, Christine Crosky, Johnathan Goodwin, Megan Mautemps, Linda Caradine, Glenda Hughs, Nancy Fedelem, Marci Jo Ashby
Absent: Katie Gerloff, Kara Kerpan

Date: Monday October 14, 2019

Time: 6:00 pm to 8:00pm

Place: Room 126 of the Multnomah Building

Discussion Items

6:30 Welcome

- One member of the public attended
- Wade introduced Jessica Roberts; WOC as assistant to the Director

UPDATES:

6:35 MCAS Vacant Positions

- **Director**
 - Position not yet filled, recruitment active and being done through outside national recruiting agency.
- **Animal Care and Client Services Ops Supervisors**
 - Stacy Thurman and Amy Bobish no longer with us. Jennifer Sparkman is filling in for Animal Care, and Tina Hodge for Client Services.
 - Both positions are anticipated to be filled permanently by the end of November.
- **Veterinarian and CVT -**
 - Interviews are scheduled for the end of this month and the position should be filled by the end of November.
 - CVT - Position has been filled and will start by the end of this month
- **OA2-** Two vacancies to fill and recruitments are active now.
- **ACO2 and Dispatcher -**
 - New ACO2 just started a few weeks ago.
 - Previous Dispatcher was promoted to ACO2, creating new opening for Dispatcher. That position is in an active interview process now.

6:45 Financial Audit Follow-Up

- Just started this process, auditor has come out. Most issues were resolved by 2017-2018.
- Auditor is anticipating wrap up in Dec. Hoping for report by Jan 2020.
- Wade also reviewed efforts to increase licensing revenue by moving to a postcard and email renewal system vs the current letter.

6:55 Dog Kennel Renovations Update

- Design/specifications are expected to be finished by the end of this week or next, then the project will move to fabrication/installation phases.
- Still reviewing options for noise abatement in kennels and exploring funding options.

7:00 FAC-1 program update

- **University of Wisconsin site visit scheduled for 11/18-11/20**
 - Originally scheduled visit was delayed due to CIV breakout in Oakland, CA.

7:05 Workforce Equity Strategic Plan

- Department level Equity committee established for DCS to directly support the work of the County's Workforce Equity Strategic Plan.
- Wade asked CAC: How can we as CAC incorporate this? How do we engage with underserved members of the community? How can we encourage those members to apply for positions and join us?

7:15 Multcopets.org Re-Design

- Anticipate 5-6 months from going live.
- Working on building accounts for ease of access to licensing and pet info. Create automatic lost reports/pictures.
- Feedback:
 - Reports on website need more context and mix of data and stories to appeal to all audiences.
 - Pets for adoption just disappear. Maybe they can change to recently adopted or pending adoption or transferred.
 - FAQ (and other info on website) is outdated.

7:45 Meeting Adjourned.

Next meeting January 13th